



## Crooked Creek Elementary School Reopening Plan for In Person Learning FAQ

**\*\*All decisions are based on District and Marion County Health Department Guidelines**

### VIRTUAL ACADEMY

Parents will have the option for continued Virtual Learning or In Person learning. Parents will have to choose one option for the quarter. Whether a student is able to keep their current teacher or not will be based on the numbers of students needing Virtual Learning. This is why it is important for families to make a choice.

### CLINIC INFO

Please call Cheretha Benson, our school nurse, with any health questions/needs. (Including IHPs or to drop off any student medicines)

Only those with symptoms will have temperature checked. We will not be doing daily temperature checks for all staff/students.

Any sick student and/or anyone showing COVID 19 symptoms will be housed in our Isolation Room where they will wait for parent pick up. (Students should be picked up within the hour)

It is imperative that we have updated numbers in Skyward of a person that is able to pick up your student.

### MARION COUNTY HEALTH DEPT.

**COVID19 School Guidance Dashboard:**

<http://marionhealth.org/covid19-school-guidance-dashboard/>

Letters will be sent home to families of any active COVID cases.

### SOCIAL DISTANCING

We will practice social distancing as much as possible. Due to the size of our student body and our facilities, masks will be worn at all times. In classrooms, student seating will be spaced 3 ft apart and forward facing while wearing masks. We are unable to adhere to the 6 ft social distancing guideline. The district is purchasing see through dividers for each student desk.

### MASKS AND DISCIPLINE

All students must wear their masks at all times. Mask free zones will exist at recess only for a brief break for students.

Refusal to wear a mask will be handled as any discipline issue. Students will receive gentle reminders, warnings, redirection, parent calls, and removal if necessary by administration.

### VISITORS

No visitors will be allowed in the building. Parents needing to pick up students for any reason must contact the office upon arrival and student will be escorted to the door. Masks are required and we will adhere to the social distancing guidelines.

### CARPOOL

Carpool times will be extended. 8:00-8:30 each morning and 3:00-3:45 each afternoon. More carpool details will be sent when we return.

### CLASSROOM SETUP/CLEANING OF SPACES

Teachers will create their own classroom reopening plan with expectations and detailed information. Pictures of the classrooms will be included in the plan. Teachers will address procedures for restroom breaks as well as sanitation practices. Classroom teachers will have specific restroom and recess times daily, so only one class is in the restroom / recess area at a time. Students will continue to clean their areas as they have in previous years. More thorough cleaning will be done by teachers and custodial staff. Additional cleaning supplies are in every room/area and additional custodial staff have been hired for more extensive daily cleaning each afternoon/evening.

Daily sanitation of the building will be conducted by the custodial staff. Administration will meet with custodial staff to discuss cleaning of all school areas with the correct disinfectants. Teachers will notify custodial staff as well as administration of any concerns or needs.





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## COMMUNITY FORUM

Crooked Creek administrators, Mrs. Parquet and Mr. Bolles, will be hosting a community forum on **August 27th from 6:30-7:00** for all Crooked Creek families to hear more information about the return to school. *To submit questions to be addressed, please do so by August 27, by 1:00 PM.* Click [here](#). Please join us using this [link](#).

## NURSE INFO

Students and staff are expected to self assess prior to the school day, and should not report to school if they are feeling any COVID-19 symptoms.

Students who receive daily medication will still receive medication, but will do so directly outside of the clinic in a designated, socially distanced area.

Staff and students who exhibit COVID-19 symptoms, as determined by the school nurse, will be safely and immediately isolated in a designated area to await pick-up.

The person picking up the student, will call the front office via cell phone to confirm they have arrived and are standing outside the front entrance. Photo ID's will be required to pick-up children and will be shown through the glass in the entryway. Students will be released through the front doors to the waiting adult. Masks will be required and social distancing is expected. No adults will be allowed to enter the building.

## GRADUAL RE-ENTRY SCHEDULE

In-person learning will start gradually:  
K-1=2 weeks after positivity rate is 5% or lower  
2-3=1 week after K-1  
4-5=1 week after 2-3  
Must be at "green" level to reopen and remain open.

## SOCIAL DISTANCING

We will practice social distancing as much as possible. Due to the size of our student body and our facilities, it will not be possible at all times so masks will be worn at all times. In classrooms, student seating will be spaced 3 ft apart and forward facing.

## MASKS

All students and staff will wear face coverings while on school property and school busses, this does include recess. With the exception of lunch, students and staff will wear face coverings at all times. Each student, on the first day of in-person learning, will be provided with one school-issued cloth face mask. Keep and care will be the responsibility of each student.

## VISITORS

Unfortunately, Crooked Creek must restrict all school visitors to our buildings to promote health and safety. We will be scheduling virtual meetings for all necessary meetings with staff and teachers.

## TRANSPORTATION

**Bus:** Transportation will be provided, with precautions. Masks will be required by students. In addition to wearing masks, bus drivers will be assigning seats for every student on every school bus. All siblings and household members will be required to sit together. Buses will be cleaned and disinfected after AM and PM routes.

**Car rider:** *Please enter and exit off Michigan Road.*

**Arrival 8:00-8:30:** Stay in your car, have backpacks / bags on, seatbelts off, masks on, and be ready to go! Staff will motion for you to pull up and release your students with signs.

**Dismissal begins at 3:00-3:45** Each student will have a number that will match the number we will give you to hang in your car. Child will be dismissed and escorted to your car. *Staff will not be touching doors or assisting students into vehicles.*



## SOCIAL & EMOTIONAL LEARNING

Second Step weekly lessons have already begun virtually, and will continue to be taught. Social and Emotional wellness is a very important piece of our overall curriculum. If you or your loved ones have additional needs, please reach out to our Crooked Creek Social Worker, Sam Gindl at [sagindl@msdwt.k12.in.us](mailto:sagindl@msdwt.k12.in.us)

## CLASSROOM SETUP

Desks have been setup all facing the same way, with 3 feet between each student's seat. Small group tables have had a plexiglass divider added to provide an additional barrier during these short learning opportunities.

## SPECIAL AREAS

In addition to wearing face coverings and social distancing, your student will enjoy special areas on an adjusted rotation schedule. Specials teachers will be traveling to classrooms. When possible, music and physical education will be held outdoors.

## WELCOME BACK VIDEO

The Crooked Creek staff wanted to say "hello" to all new and returning students! Please enjoy [this video](#) from our wonderful CC staff!

## RECESS

All playground equipment will be sanitized each day. Classes will go to recess individually. We will not have whole grade levels outside for recess. The recess areas will be zoned and students will have designated mask free areas to catch a breath before putting masks back on. Masks will be worn during recess.

## CAFETERIA AND WATER FOUNTAINS

The cafeteria will remain closed for in-person eating. All meals will be delivered to the classroom, where students will eat breakfast and lunch.

Water fountains will remain shut off, but water bottle filling stations are available. We encourage students to bring a water bottle from home filled and to refill each day.

## FOCUS ON EQUITY

You may have read in the [letter](#) earlier this summer from Crooked Creek administration that we are committed to ensuring equity for our students and community. As a staff we have:

- ❑ Reviewed all policies and procedures to ensure better outcomes for all students
- ❑ Provided PD to staff on Implicit Biases
- ❑ Incorporated equity work into the school improvement plan as well as planned professional development opportunities for teachers throughout the 2020-2021 school

We are excited to continue our work throughout the year.

## ADDITIONAL CLEANING

Each classroom is equipped with cleaning supplies so teachers can frequently clean high touch areas. Additionally, extra cleaning protocols have been put into place for our day and evening custodial team. The building has added four hand sanitizing stations in high-traffic areas, and grade levels have created a schedule for more frequent hand washing opportunities throughout the day.

## DISTRICT CALENDAR

To stay current, with the most up-to-date information about MSD Washington Township schools, please visit the [district website](#).

## SUPPLIES & TECHNOLOGY

Upon return to school, it is expected that all students bring district-issued devices, chargers, and curriculum consumables back to school.

## AYS

Students who are still virtual will continue at AYS.

Before and After School care is being discussed by the district. More information will be coming.